

PRESBYTERY OF THE TWIN CITIES AREA
Committee on Ministry Report
 January 14, 2012

CONSENT AGENDA (Items 1 - 11)

1. Christ Presbyterian Church, Edina, MN: Change in Terms of Call from Full-time Associate Pastor to Half-time Associate Pastor: the Reverend Deborah Kielsmeier

- a. M/S/C to **recommend** to Presbytery, with concurrence of the action of the congregation on November 6, 2011, that the following changes in terms of call for the Reverend Deborah Kielsmeier as 1/2-time associate pastor instead of full-time associate pastor of Christ Presbyterian Church, Edina, Minnesota, become effective November 1, 2011.

Terms of Call

Salary	\$ 3,790
Housing & Utilities	\$30,000
Continuing Ed. Allowance	\$ 1,000 per year, cumulative over 3 years to \$3,000
Continuing Ed Leave	2 weeks per year, cumulative over 3 years to 6 weeks
Auto allowance	IRS rate vouchered to \$480
Professional Expenses	vouchered up to \$580
Pension & Medical	Full
Vacation	One month

- b. M/S/C to **recommend** to Presbytery that it direct the stated clerk to communicate the above action to the Board of Pensions.

2. The Reverend Howard Dotson, Member of the Presbytery of Missouri River Valley, Requests Permission to Labor Inside the Bounds of the Presbytery

To **recommend** to Presbytery that, if the way be clear, the Reverend Howard Dotson, a member in good standing of the Presbytery of Missouri River Valley, be granted permission to labor within the jurisdiction of the Presbytery of the Twin Cities Area from December 7, 2011, to December 6, 2012, to serve as chaplain with Interim Healthcare Hospice, 2833 Fairview Ave., Roseville, MN 55133. It is noted that, permission and consent shall be reviewed and renewed annually.

3. The Reverend Tammy Rider Requests Permission to Labor Outside the Bounds As Temporary Pulpit Supply in John Knox Presbytery

To **recommend** to Presbytery that, from October 30, 2011, to April 22, 2012, the Reverend Tammy Rider be granted permission to labor outside the geographical bounds of the Presbytery of the Twin Cities Area and within the bounds of the Presbytery of John Knox as Temporary Pulpit Supply for the Canton Scotland Presbyterian Church, Canton, MN.

4. **The Reverend Joan McKenzie Requests Permission to Labor Outside the Bounds To Serve the Developmentally Disabled with California Community Opportunities, Inc., Campbell, CA, in the Presbytery of San Jose**

To **recommend** to Presbytery that, from January 2, 2012, to January 1, 2013, the Reverend Joan McKenzie, member-at-large, be granted permission to labor outside the geographical bounds of the Presbytery of the Twin Cities Area and within the bounds of the Presbytery of San Jose as a Family Teaching Couple with California Community Opportunities, Inc., Campbell, CA, pending receipt from Presbytery of San Jose.

5. **Dayton Avenue Presbyterian Church, St. Paul, MN: Renewal of Parish Associate Relationships with the Reverend Louise Bender, and the Reverend Jay Rusthoven**

a. To **recommend** to Presbytery that, at the invitation of the session of Dayton Avenue Presbyterian, Church, St. Paul, MN, the parish associate relationship between the Reverend Louise Bender and Dayton Avenue Presbyterian Church, St. Paul, MN, be continued for another year, without remuneration effective from January 1, 2012 to December 31, 2012.

b. To **recommend** to Presbytery that, at the invitation of the session of Dayton Avenue Presbyterian, Church, St. Paul, MN, the parish associate relationship between the Reverend Jay Rusthoven and Dayton Avenue Presbyterian Church, St. Paul, MN, be continued for another year, without remuneration effective from January 1, 2012 to December 31, 2012.

6. **Shepherd of the Hill Presbyterian Church, Chaska, MN: Renewal of Stated Supply, Reverend Gordon Stewart**

To **recommend** to Presbytery that, with the concurrence of the session of Shepherd of the Hill Presbyterian Church, Chaska, MN, the Reverend Gordon Stewart be reappointed to a one-year term as part-time stated supply pastor, from March 1, 2012, to February 28, 2013, with the following change in terms:

Salary	\$11,200
Housing/Utilities	\$11,000

7. **Dissolution of Pastoral Relationship: The Reverend Robert Hamilton and First Presbyterian Church, Claremont, MN**

a. M/S/C to **recommend** to Presbytery that, based upon the request of the Reverend Robert Hamilton and pending the concurrence of the congregation at its meeting on January 1, 2012, the 3/4-time pastoral relationship between the Reverend Robert Hamilton and First Presbyterian Church, Claremont, MN, be dissolved effective January 15, 2012. Reverend Hamilton's last day of service will be January 1, 2012. The terms of dissolution will include continuing compensation of Rev. Hamilton through March 31, 2012, or until he begins a new full time Call, whichever comes first. The compensation will include all elements of his terms of call except vouchered mileage, expenses, continuing education and vacation.

AND

that the Reverend Robert Hamilton be transferred to the member-at-large roll of Presbytery.

- b. M/S/C to **report** to presbytery that the Reverend Robert Hamilton has been approved for the 2012 Pulpit Supply List.

8. Appointment of Moderator for Vacant Church: Buffalo Presbyterian Church, Buffalo, MN

M/S/C to **recommend** that the Presbytery concur with the appointment of the Reverend Carol Reed as moderator of the session of Buffalo Presbyterian Church, Buffalo, MN, effective January 1, 2012.

9. Oronoco Presbyterian Church, Oronoco, MN: Requests Approval of Position Description for Part-time Temporary Supply/Acting Pastor

M/S/C to approve the position description for part-time temporary supply/acting pastor for Oronoco Presbyterian Church and Zumbrota UCC.

10. Spirit of Life Presbyterian Church, Apple Valley, MN: Terms of Contract for 2/3-time Interim Pastor: the Reverend John Lee

Subject to the successful completion of the background check:

- a. M/S/C to **report** to Presbytery that the Committee on Ministry has concurred in the invitation of the session of Spirit of Life Presbyterian Church, Apple Valley, MN, to the Reverend John Lee to serve as 2/3-time interim pastor, effective January 16, 2012, to January 15, 2013, according to the following terms:

Cash Salary	\$ 32,000
(includes Housing Allowance)	
Soc. Sec. Offset	Yes
Auto Allowance	IRS rate, vouchered up to \$ 1,000
Medical/Dental Suppl.	Up to \$500, vouchered
Cont. Ed. Allowance	\$1,200 per year
Other Prof. Expenses	Up to \$ 500, vouchered
Cont. Ed. Leave	Two weeks per year
Vacation	One month
Pension	Full

- b. M/S/C to **recommend** to Presbytery that the Reverend John Lee be appointed moderator of the session of Spirit of Life Presbyterian Church, Apple Valley, MN, effective January 16, 2012.
- c. M/S/C to **report** to Presbytery that the Reverend Eugene Orr will complete his service as interim pastor and as moderator of the session of Spirit of Life Presbyterian Church, Apple Valley, MN, effective January 15, 2012.

- d. M/S/C to **recommend** to Presbytery that the Reverend Eugene Orr be transferred to the member-at-large roll of presbytery.
- e. M/S/C to **report** to Presbytery that the Reverend Eugene Orr has been approved for the 2012 Pulpit Supply List.

11. Presbyterian Church of The Way, Shoreview, MN: Terms of Contract for Full-time Temporary Pastor: the Reverend James Brasel

- a. To **report** to Presbytery that the Committee on Ministry has concurred with the invitation of the session of Presbyterian Church of The Way, Shoreview, MN, to the Reverend James Brasel to serve as full-time temporary pastor, effective December 12, 2011, to December 11, 2012, according to the following terms:

Cash Salary	
(includes housing allowance)	\$70,000
Auto Allowance, IRS rate	vouchered up to \$1,200
Cont. Ed. Allowance	\$1,200 per year
Other Prof. Expenses	vouchered up to \$2,100
Cont. Ed. Leave	Two weeks per year
Vacation	One month
Pension	Full

- b. To recommend to Presbytery that the Reverend James Brasel be appointed moderator of the session of Presbyterian Church of the Way, Shoreview, MN. Effective December 12, 2011.
- c. To report that the background check has been successfully completed.
- d. To report to Presbytery that the Reverend Daniel Graham will complete his service as moderator of the session of Presbyterian Church of the Way, Shoreview, MN, effective December 11, 2011.

REGULAR AGENDA

None

REPORTS (Items 12-19)

12. Presbytery of John Knox Grants Permission to the Rev. Tammy Rider to Labor Within their Geographical Bounds

To **report** to Presbytery that the Reverend Tammy Rider has been granted permission by the Presbytery of John Knox to labor within their geographical bounds.

13. First Presbyterian Church, Stillwater, MN: Request Approval of Church Information Form for Full-time Pastor

To **report** to Presbytery approval the Church Information Form for the full-time position of pastor of First Presbyterian Church, Stillwater, MN, and to authorize the Pastor Nominating Committee to submit it to PC(USA)'s Churchwide Personnel Services

14. Dissolution of Pastoral Relationship: The Reverend Joan McKenzie and Buffalo Presbyterian Church, Buffalo, MN

a. To **report** to Presbytery that, based upon the request of the Reverend Joan McKenzie and with the concurrence of the congregation at its meeting on December 11, 2011, the full-time pastoral relationship between the Reverend Joan McKenzie and Buffalo Presbyterian Church, Buffalo, MN, be as of December 31, 2011,

AND

that the Reverend Joan McKenzie be transferred to the member-at-large roll of Presbytery.

b. To **report** to Presbytery that The Rev. Carol Reed be appointed moderator of the session beginning January 1, 2012.

15. Randolph Heights Presbyterian Church, St. Paul, MN: Extend Terms of Contract for the Interim Pastor, the Reverend Kenneth Ribe Until December 31, 2011

To **report** to Presbytery that the Committee on Ministry has concurred in the invitation of the session of Randolph Heights Presbyterian Church, St. Paul, MN, to extend the full-time interim pastoral relationship between the Reverend Kenneth Ribe and Randolph Heights Presbyterian Church, St. Paul, MN, for the period December 1, 2011, to December 31, 2011, with no change in the terms of the contract.

16. Randolph Heights Presbyterian Church, St. Paul, MN: Change in Position Description and Terms of Contract from Full-time Interim Pastor to 60% time Interim Pastor for the Reverend Kenneth Ribe

a. To **report** to Presbytery that the Committee on Ministry has concurred with the action of the session of Randolph Heights Presbyterian Church, St. Paul, MN, in its revision of the full-time interim pastor position description and contract for the Reverend Kenneth Ribe, from full-time to 60% time, for the period January 1, 2012, to December 31, 2012, with a change in the terms as follows:

Cash Salary	\$ 6,000
Housing/Utility Allow.	\$ 21,705
Medical/Dental Suppl.	\$ 650
Soc. Sec. Offset	Yes
Auto Allowance	IRS rate, vouchered up to \$ 2,500
Cont. Ed. Allowance	\$ 700 per year, vouchered
Other Prof. Expenses	\$ 400 vouchered
Cont. Ed. Leave	Two weeks per year

Vacation	One month plus 4 extra Sundays
Pension	Full

- b. To **recommend** to Presbytery that it direct the stated clerk to communicate the above action to the Board of Pensions.

17. First Presbyterian Church, Hastings, MN: Change in Position Description and Terms of Contract from Half-time Temporary Pastor to ¾-time Temporary Pastor for the Reverend April Davis Campbell

- a. M/S/C to **report** to Presbytery that the Committee on Ministry has concurred with the action of the session of First Presbyterian Church, Hastings, MN, in its revision of the half-time temporary pastor position description and contract for the Reverend April Davis Campbell, from half-time to ¾-time, for the period January 1, 2012, to December 31, 2012, with a change in the terms as follows:

Salary/Housing	\$ 37,500
Housing/Utility Allow.	\$ 21,705
Auto Allowance	IRS rate, vouchered up to \$ 2,000
Cont. Ed. Allowance	\$ 1,200 per year, vouchered
Other Prof. Expenses	\$ 500 vouchered
Cont. Ed. Leave	Two weeks per year
Vacation	One month
Pension	Full
Sabbatical of 3 months after 5 years of service	

- b. M/S/C to **recommend** to presbytery that it direct the stated clerk to communicate the above action to the Board of Pensions.

18. Session Visitation Completed

M/S/C to **report** to presbytery that a session visitation has been held with

- Westminster Presbyterian Church, Minneapolis, MN, on Oct. 20, 2011
- First Presbyterian Church, Hastings, MN, on Oct. 10, 2011
- First Presbyterian Church, Maple Plain, MN, on Oct. 13, 2011
- Andrew Riverside Presbyterian Church, Minneapolis, MN, on Oct. 18, 2011
- Trinity Presbyterian Church, Woodbury, MN, on Oct. 27, 2011

19. Background Check Successfully Completed: Reverend Teresa Roberts

M/S/C to report to presbytery that the background check has been successfully completed for the Reverend Teresa Roberts.